

**Laura and Peter Mossakowski Family Dog Park, LTD Committee Meeting**

Date & Location: April 26, 2017 9:15am-11:15am; at Laura Mossakowski LLC (2555 Continental Dr.; Green Bay, 54311)

Meeting Began: 9:15am

In attendance: Laura Mossakowski, Peggy Grimmer, Paul Theys, Sandy Kemper, Mark Schuster, Adam Waszak, Jennie Wertel, Hanna Mierow, Donn Foote

**Secretary Report:**

Approval of April 14th, 2017 minutes – Sandy, Paul approve

**Treasurers Report:**

Current Balance: $12,679.84

Outstanding Bills: Liser

Incoming Donations: K9 Karnival donations still coming in

**Community Fundraising:**

K9 Karnival and Grand Opening are the major projects at this time

Grant Writing – need volunteers to help (UWGB, NWTC, or other college to help with grant writing as a part of a college course/project/internship) – updates? – still looking to see if there are options for outside help

Green Bay Bullfrog Baseball Fundraiser night – two options of “packages” that are available for fundraising – individual to take lead on it – Peggy and Jennie to help if needed

**Old Business:**

K9 Karnival Planning: (May 13th from 10am-2pm)

UPDATES: Many raffle items have come in, nothing from Packers yet, Keep bringing things in as we get them

More volunteers needed for K9 Karnival

All items to Stephanie by May 5th for printing, etc.

Another SM plug to see if we can get some volunteers

Previous Details:

Raffle items / list of donors – Packer item TBD, continue to go through list for donations and raffle items, bring all raffle items to Laura’s office for assembly

Volunteer Table added to Karnival Layout - include "titles/roles" that are needed (Grant writers, etc.)

MC – Alexi

Music on device - Stephanie

Booth coordination – Sandy

Station for credit card for Paul to be at (large sign needed)

Phone list updated for communication at event

Raffle workers - Paul, Laura, and Peggy

Paw Printing Stand – Sandy

Bobbing for Balls Pool –

Pictures – business to help out

Craft Table – Village or Friends of Bellevue help

Info & Volunteer Table – Nicole, Laura, Jennie

Posters/Fliers – Stephanie

Bounce House – Adam to reach out to Salvation Army (looking for help to staff it from S.A.)

Lure Course – Mark to run it with 2-3 more to help (Angela and \_\_\_\_\_\_)

Food Booth – Steve and family and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Steve to see if food donations are an option from businesses

 Happy Joes has been contacted and others for donations

Morning meeting at the day of the Karnival to meet all volunteers, get name tags, and see/hear job duties – Set-up starting at 8:30, brief meeting for volunteers at 9:30 under pavilion

Vendor Booths – Vendors should not be selling food/beverages, but other fundraising is OK

Mary Kay Rep willing to donate 25% of the sales if she has a booth

Forever Friends will be doing collapsible bowls

Booth rental fee of $25, table rental fee of $10, NPO’s leave $25 deposit and can get it back upon check-in

$5 donation per dog attending and 5 event tickets per family

Festival invited to join us with cart

State Bank allowing us to borrow a currency counter for the day – counting to be done at the end of the event

Annual Passes – Village is not wanting sales to take place until the Grand Opening

Grand Opening Planning: (Tentative date TBD; looking at a 10am start time frame)

 Nicole to help head up the event

 Thoughts on activities

* Honor Donors
* Ribbon Cutting Ceremony
* Prizes
* Let dogs play (get donated Frisbees and balls??)

Home Depot Employee Work Day Update – Looking to get proof of insurance for liability and may need volunteers

Looking to do some plantings around right of way and around signs, maybe benches or tables, some seeding outside the fence, Date/time TBD, lunch to be provided by dog park

Additional Work Day needed shortly after K9 Karnival (tentative date: May 27th with a backup of June 3rd @ 8am) – install more trees (spruce trees and 18 from village), install message board sign, post signs, prepare park for Grand Opening, general clean up, cement slabs for benches, wrap up waste stations, lunch to be provided by donor??

**Next Meeting Dates:**

Next committee meetings: May 10th 9:15am @ LMLLC; May 24th 9:15am @ LMLLC; June 7th 9:15am @ LMLLC; June 21st 9:15am @ LMLLC; July 5th 9:15am @ LMLLC

**Construction Updates:**

Still looking for nature to tell us when the grass can be mowed to allow further planning for opening dates

**New Business:**

Updated Logo with navy additions – approved

Envelopes – with tear-off – approved

Meeting Adjourned: 10:50am