Meeting Minutes

**Phase 1 Progress Meeting**

Laura and Peter Mossakowski Family Dog Park

Bellevue, WI

March 11, 2016

Attendance: Laura, Paul, Ben, Don, Jen, Robin Daamen, (Dog Park Committee), Stephanie & Angela (Village of Bellevue), & Mark (REL).

The meeting was conducted with the dog park committee to discuss the 60% preliminary Phase 1 Plans. The dog park committee conducted their business meeting before the discussion on the plans.

Next meeting is Friday, April 8 at 12:30.

Mark presented the 60% preliminary plans and we discussed the following changes:

* We should maybe slide over the large dog gate to the east to make more room for the future children’s play area.
* Maintenance gate locations are okay as long as the path between the two of them is a clear path through the small dog area.
* We should probably seed the NW leg with something so there is at least a cover crop there, but doesn’t have to be the “finished” lawn type area that is inside the dog park. Don suggested a low “no mow” grass.
* Everyone was okay with the 23 parking stalls (even though we originally said we needed about 20). We need to add the two handicap stalls on west end.
* We do not need the true path built between the parking lot and the dog gates, just the grass area is okay.
* Need concrete sidewalk areas at the two dog gates (or perhaps gravel?), so it doesn’t get muddy.
* Mark to field check south end to see if we seed or avoid the wetlands along the south side.
* Need to determine the name of the park on the sign at the street. The Village would like the text part of the sign to look like the signs at their other parks.
* The park logo on the front page of the plans is NOT the official logo of the park.
* Angela asked if we still plan on native grass planting
* Angela said they really like the berms, maybe we can get fill from:
  + The Village
  + Robin Daamen (new member) may have access to dirt (they own 2 dump trucks)
* We discussed schedule, hopefully we can let project in May and start construction June 1, but in order for that to happen the following items must be completed:
  + Need to finalize plans and specs
  + Need to secure final funding
  + Need to get permits
    - WDNR
    - US Army Corps of Engineers
    - Brown County (driveway)
    - Get Village plan approval
* Park Commission meetings are 2nd Monday of each month at 6:00 p.m.
* Village Board meetings are 2nd & 4th Wednesdays of each month
* Do we need 6 foot high fence? Some of the dog park design information says 5 foot is high enough. Mark to check on cost difference.
* Stephanie said the Village’s cost to mow lawns is $24/acre/mowing
* Village would like Mark to do a breakdown of what 50% of the items to build the parking lot would be.
  + Stephanie estimated items to be about $25,000. Angela stated that if the dog park could raise all the rest money and if they were about $25,000 short, they could request the Village for up to that amount (but no guarantee the Village would help).
* Current Budget
  + Project cost (with contingency reduced to 10%) $113,500
  + Engineering Fees $7,500
  + Total needed $121,000
  + Money in the bank $51,000
  + Lizar Lawn Care donation $12,000
  + K-9 Carnival fund Raiser (coming in May) $6,000
  + Village’s 50% of parking & drive $25,000
  + Total Assets $94,000
  + Money still needed to raise $27,000